

CASEY LAYCOCK  
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### **Summary & Experience**

- Facilitator of multiple community development projects
- Computer proficiency in MS Word, PowerPoint, Excel, and Access; Experience with Arcview GIS and current training in SAS
- Excellent communication, networking skills, and public relations/speaking
- Experience and training in grant research and applications, project design and management, successful project proposal writing, and experience with USAID
- Proven leadership, training experience, adaptability and versatility

Oct. 2005-June 2006: Girl Scouts-Bluebonnet Council, Inc. (merging with Lone Star Council)

#### **Membership and Program Specialist**

Contributed to membership recruitment goals and effective delivery of Girl Scout Programs through field work and administrative support.

Aug. 2003-Aug. 2005: U.S. Peace Corps- Bulgaria

#### **Environmental/ Community & Organizational Development Volunteer**

*(Host organization: Public Environmental Center for Sustainable Development)*

Designed and facilitated multiple environmental community projects. Designed and managed an electronic database for filing of funding organizations. Researched grant possibilities. Translated, wrote and edited project proposals. Designed fund-raising material. Acted as International Liaison between western European organizations and eastern European organizations for involvement in the European Union Youth Programme.

Sept. 2002-June 2003: Harris Co. Public Health and Environmental Services-Pollution Control

#### **Environmental Investigator II-Stormwater Division**

Conducted stormwater sampling in dry and wet weather for the prevention or mitigation of pollutants entering the Harris Co. MS4. Verified compliance of residential, commercial, and industrial areas with Harris Co. Rules and Regulations and the TPDES General Permit. Updated and managed Stormwater Standard Operating Procedures.

July 10, 2001- Aug. 30, 2002: Galveston Co. Health District- Pollution Control Division

#### **Environmental Quality Specialist**

Coauthored a guidance manual to assist all MS4 operators with Phase I and Phase II Stormwater program compliance. Assisted in the Clean Rivers Grant program by identifying and eliminating illicit connections within the Clear Creek Watershed through the monitoring of ambient waters and potential sources of pollution.

### **Education & Degrees**

***University of Denver (currently enrolled):*** M.A. Candidate, International Development, specialization in Environmental Policy.

***Texas A&M University-Galveston:*** B.S. Degree, Marine Biology. May 2001. Major GPA: 3.2