Institute for Environmental Solutions

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Stakeholder Advisory Workshop

Thursday, November 2, 2006
1:30 – 4:30 p.m.
Agenda

Denver Botanic Gardens, Gates Hall, 1005 York Street, Denver

Purpose: Engage stakeholders in Tree Project planning and implementation

Desired Outcomes:
1. Refine project goals and objectives
2. Improve project implementation plan
3. Identify potential partners and resources

Welcome, review meeting agenda, purpose, and desired outcomes	Jack Hoopes, facilitator
Introductions	All
The Tree Project Briefing 1. IES introduction 2. Why The Tree Project 3. Project goals and objectives 4. Progress to date 5. Phase 2 proposed plan 6. Budget/funding Q&A	Carol Lyons, IES Executive Director Desirée Thorp, Project Intern Kristen Gray, Research Associate
Break / refreshments	
Breakout Sessions 1. Project goals and objectives 2. Proposed plan critique / methodology 3. Funding / resource brainstorming	All
Breakout Summary	Jack, Liz Gardener, Sheila Hayter
Project Priorities Feedback	All
Next Steps & Final Comments	Carol
Adjourn	

Workshop Evaluation

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The Tree Project
Integrated Urban Environmental Improvement
Through Tree Selection and Management

Stakeholder Workshop Evaluation
November 2, 2006

Thank you for taking part in The Tree Project Stakeholder Advisory Workshop on November 2. Please complete the following evaluation so that we can improve future meetings.

Please answer the following questions by November 22 and return this evaluation to me via e-mail or fax:
alana_burrow@yahoo.com
Fax: 303-388-3209

1. What was the most useful part of the Workshop? Why?

2. What was the least useful part of the Workshop? Why?

3. Please comment directly on the following sessions (strengths and weaknesses):

   A. Presentations: Progress to Date, Technical Briefing, Project Plan, Budget

B. Breakout Groups

I. Project Goals and Objectives:

II. Project Plan Critique:

III. Funding / Resources:

C. Summary and Next Steps

4. Was the location appropriate? Was the length of the meeting appropriate? If not, what would you prefer?

5. Are there other activities, issues, or agenda items you would like to see as part of a future meeting?

6. Please provide any additional comments or suggestions.

Optional:

Name:_____

Affiliation:_____