

Alexandra Noelle Gougeon

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EDUCATION

University of Denver – Denver, Colorado

Sep 2013 – June 2015

BA Environmental Science, Minors - Spanish, French

Relevant Courses: Contemporary Environmental Issues, Urban Sustainability, Environmental Systems, Sustainability & Human Society, Food & Famine in the 21st Century, Remote Sensing, Ethnobotany, Analysis of Equilibrium Systems, Conservation Biology, General Ecology, General Chemistry, General Genetics, Coral Reef Ecology

Semester at Sea – Atlantic Exploration

Aug 2013 – Dec 2013

University of Virginia, Institute for Shipboard Education

- Pursued a global study abroad experience by taking onboard classes while sailing to 15 countries across 4 continents.
- Participated in faculty-led field labs and service projects in ports that involved engaging in country-specific issues to understand structural and social changes taking place in the world, cultural differences, and humanitarian needs.

EXPERIENCE

Institute for Environmental Solutions – Denver, Colorado

Dec 2015 – Present

Intern

- Update social media accounts with relevant news, photos and announcements that keep viewers up-to-date on the organization's current work and upcoming events.
- Assist the organization's Executive Director with project planning, research and experimental design.
- Assist in writing and editing grant proposals.
- Investigate and apply for potential fundraising opportunities.

True Food Kitchen – Denver, Colorado

June 26 – Oct 2015

Hostess

- Greeted and seated all guests in a friendly, professional and timely manner.
- Assisted in preparing the restaurant for opening and closing functions.
- Expertly managed large customer crowds.
- Managed in-person and telephone guest inquiries, customer service requests and reservation bookings.

Melrose & Madison – Denver, Colorado

April 2014 – Oct 2014

Sales Associate

- Greeted customers and helped them make selections by building customer confidence and offering suggestions and opinions.
- Documented sales by creating or updating customer profile records.

Aspen Art Gallery – Aspen, Colorado

Nov 2012 – Jan 2013

Sales Associate

- Encouraged the sale of one-of-a-kind art by sharing a dialogue with customers that would educate them on the unique characteristics of a particular piece.
- Watched over and managed the store at times when the owner was away on business.

Ann Taylor Loft – Minnetonka, Minnesota

June 2012 – Aug 2012

Sales Associate

- Kept track of backroom inventory and replenished items in the showroom as needed.
- Processed customer payments by cash, check and credit card.

VOLUNTEER EXPERIENCE

Children's HeartLink – Minneapolis, MN

May 2011 – June 2013

- Helped staff plan the nonprofit organization's annual HeartLink Gala both leading up to the event and on the night of the event by designing table centerpiece displays, creating brochures, and aiding with setup.

SKILLS/INTERESTS

Computer: Microsoft Word, PowerPoint

Languages: Spanish (fluent), French (fluent)

Interests: Traveling, Reading, Cooking, Skiing, Running, Sustainability, Health & Wellness