

## SARA TABATABAIE

- Detail-oriented, organized, independent and self-motivated
- With background and experience in Urban Planning, Civil Engineering and Sustainable Development
- Skillful researcher, good writer
- Looking for an internship with focus on environmental management and healthy community development

### PROFESSIONAL BACKGROUND

Sep 2011 – Present	Volunteer, Community Resource Center (CRC), Denver, Colorado
2007 – 2010	Urban Designer, Joseph Bogdan Associates Inc. (JBA), Toronto, Canada
2006 – 2007	Intern Urban Planner, The International Institute for Management of Major Metropolises (IIMMM), Montreal, Canada
2002 – 2005	Transportation Planner, Sharif Institute for transportation Studies and Research, Tehran, Iran
1997- 2000	Member of Editorial Board, Civil Magazine, the internal publication of Civil engineering Department, Sharif University

### EDUCATION

- 2011**  
Certificate in Landscape Design  
Ryerson University, Toronto
- 2010**  
LEED Green Associate
- 2007**  
Master of Urban Planning and Design  
McGill University, Montreal, Canada
- 2001**  
Bachelor of Civil Engineering  
Sharif University of Technology, Iran

### SELECTED PROJECT EXPERIENCE

#### RELEVANT EXPERIENCE

#### URBAN PLANNING PROJECTS

2011	Development of statistical models for Rural Philanthropy Day, CRC
2007	Development of a walkable community based on children's attitude towards walkability in their neighborhood, Final project, McGill University
2006 – 2007	Developing Quality of Life Indicators (QOL) and GIS-Based Monitoring System for Wellington-West neighborhood, Ottawa, Canada
2007	preparing materials for a training program on Sustainable Development and Urban Expansion, to be launched at Cairo, Egypt, IIMMM
2006	Raising awareness of women's mobility in developing countries, IIMMM

#### RELEVANT COURSEWORK

Plant Material	Public Participation
Environmental Engineering	Hydrology and water resources
GIS in Environmental Management	Sustainable Planning
GIS in Community and Social Services	Conflict resolution
Implementation and Project management	
Statistical Analysis	

### CONTACT

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**Denver, CO**

## CURRICULUM VITAE

## **SARA TABATABAIE**

### **OTHER PROJECT EXPERIENCE**

#### **URBAN DESIGN MASTER PLANNING PROJECTS**

2007 – 2008	St. Catharines Downtown Master Plan, JBA
2008 – 2010	Western Hill Revitalization Strategy, JBA
2008 – 2010	Vales of Humber Estates Concept Plan, JBA
2008 – 2010	Courtice Main Street Study, JBA
2006	Deux-Montagnes TOD design, JBA

#### **URBAN DESIGN GUIDELINES PREPARATION AND OFFICIAL PLANS REVIEW**

2008	Grimsby Official Plan Review, JBA
2009	Lefroy Urban Design Guidelines, JBA
2009	Castlepoint Urban Design Review, JBA

#### **TRANSPORTATION PLANNING PROJECTS**

2003 – 2005	City of Mashad Transportation Master Plan,
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### **COMPUTER SKILLS**

#### **STATISTICAL AND DATA BASES**

Proficient in SPSS  
Proficient in ACCESS

#### **MICROSOFT OFFICE PROGRAMS**

Proficient in EXCEL , WORD, Power Point

#### **DESIGN SOFTWARES**

Auto CAD  
Adobe Photoshop, Adobe Illustrator, Adobe InDesign,  
Sketch up

#### **GEOGRAPHIC INFORMATION SYSTEM**

Proficient in Arc GIS, Arc INFO, Arc Catalog

**REFERENCES AVAILABLE  
UPON YOUR REQUEST**

#### **PROJECT MANAGEMENT SOFTWARE**

MS Project

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